



ISF World School  
Futsal Championship  
08. - 17.10.2023.  
Belgrade, Serbia  




# ISF WORLD SCHOOL FUTSAL CHAMPIONSHIP - SERBIA 2023



**BELGRADE**  
**SERBIA**  
**8-17 OCTOBER**  
**2023**

**Bulletin 2**

# MANAGEMENT



**ORGANISER**  
International School Sport Federation (ISF)

**LOCAL ORGANISING COMMITTEE (LOC)**  
Serbian School Sport Federation

**Contacts:**

- admin@isfsports.org
- sport@isfsports.org

**Contact:**

- skolskisport@mos.gov.rs

ISF Delegate: Mamadou Souleymane Kone  
ISF TC President: Luiz Delphino

## PROGRAMME

**Official draw : October 5th 14:00 CET**

7 October	8 October	9 October	10 October	11 October	12 October
<p>Arrival (Optional)</p> <p>Accreditation</p>	<p>Arrival</p> <p>Accreditation</p>	<p>HOD Meeting 08:00 - 09:00</p> <p>Technical meeting 09:00 - 10:00</p> <p>Trainings 11:00 - 17:00</p> <p>Opening Ceremony 20:00 - 21:30</p>	<p>Competition 9:00-16:30</p> <p>ISF Academy Seminars</p>	<p>Competition 9:00-16:30</p> <p>ISF Academy Seminars</p>	<p>Competition 9:00-16:30</p> <p>ISF Academy Seminars</p>
13 October	14 October	15 October	16 October	17 October	18 October
<p>Cultural Day 09:00 - 14:00</p> <p>Nations Night 20:00 - 21:30</p>	<p>Competition 9:00-16:30</p> <p>LOC Team Building Workshops</p> <p>Gala dinner 20:00 - 22:00</p>	<p>Competition 9:00-16:30</p> <p>LOC Team Building Workshops</p>	<p>Competition 9:00-18:00</p> <p>Closing Ceremony</p> <p>Farewell Party</p>	<p>Departure</p>	<p>Departure (Optional)</p>

*Please note, that the official program may be subject to change. Any relevant changes will be communicated to the registered delegations prior to the event.*

# REGISTRATION OVERVIEW

## FIGURES AND FACTS

No	Country/Region	Boy Teams	Girls Teams	Total
1	Afghanistan	1	1	2
2	Bangladesh	1	0	1
3	Belgium	1	0	1
4	Brazil	3	3	6
5	Croatia	1	1	2
6	France	1	1	2
7	Hungary	2	0	2
8	Israel	1	0	1
9	Kazakhstan	1	0	1
10	Kuwait	1	1	2
11	Nepal	1	0	1
12	Republic of Srpska	1	0	1
13	Saudi Arabia	1	0	1
14	Serbia	1	1	2
15	Turkey	1	1	2
16	Ukraine	1	1	2
<b>TOTAL</b>		<b>19</b>	<b>10</b>	<b>29</b>

## PARTICIPATION

- Each participant is required to be present throughout the whole duration of the event, from the day of arrival until the day of departure, specified in the programme in the bulletin.
- Each participant is obliged to take part in all of the non-sport activities.
- Each team undertakes to compete against all other participating teams.
- Each participant undertakes to compete against all other participants.
- The absence of any member of a participating team from any part of the entire sport programme, opening, prize-giving, closing ceremonies and socio-cultural programme may result in the disqualification of that team.

# ARRIVALS & DEPARTURES

## VISA

- Each participating delegation is required to check whether a visa is needed to enter Serbia. Please contact the related Embassy or Consulate to consult the visa application procedure.
- More information you can find following next link:  
<https://www.mfa.gov.rs/en/citizens/travel-serbia/visa-regime>
- For any request for invitation letters or any queries over VISA, please contact [skolskisport@mos.gov.rs](mailto:skolskisport@mos.gov.rs)

## ARRIVALS - 7 & 8 OCTOBER 2023

- Delegations are free to arrive either on the 7th-8th October, depending on suitability of travel. Any additional nights spent will follow the same pricing format as the rest of the event.
- Welcome services will be stationed at the Belgrade Nikola Tesla Airport. To streamline the logistical arrangements, **it is crucial that you complete the ERAS** (Electronic Registration and Accommodation System) with comprehensive information regarding the arrivals and departures of each member of your team. **This data is essential for the local organizers to prepare for the best possible reception and transportation arrangements.**

## DEPARTURES - 17 & 18 OCTOBER 2023

- The teams will depart for the airport by bus organized from the hotel according to their flight time.
- Delegations are requested to provide confirmation of their departure information to the LOC at least 3 days before departure..
- A designated board will be placed at the hotel where the departure information will be published. Please check the board for updates and to ensure that you are aware of the specified meeting time and place for departure.

# TRANSPORTATION

## ▶▶▶▶▶ ATHLETES & DELEGATIONS

There will be schedule bus service according to the sport program and other non sport activities. A designated board will be placed at the hotel where all information will be published daily.

This bus services will be used for various purposes, including transportation to training and competition venues, arrivals and departures, as well as for attending the opening and closing ceremonies.

Additionally, it will be available for cultural and educational activities.



# ACCOMODATION

**Heads of delegation will be accommodated in Hotel Putnik Inn and all other participants will be accommodated in Hotel Jugoslavija. Hotels are in walking distance from each other.**

## Hotel Jugoslavija

Hotel Jugoslavija is located at the right side of a Danube River, just 3.5 km away from the city center at the border between Zemun and New Belgrade. Stark Arena is 2 km away from us and one kilometer from the center of Zemun and Gardosh which is the oldest parth of Zemun.

It has 132 elegantly retro style furnished rooms and suites which satisfy all your needs. All rooms and suite have following contents: Hairdryer, LED TV sets with huge choice of national and international channels, free Wi-Fi, refrigerator and air-conditioning within the room.

ALL ROOMS INCLUDE:

- National and international TV channels
- Towels and cotton sheets
- Hairdryer
- LED TVs
- Wi Fi Internet access

<http://hoteljugoslavija.rs/>



## Hotel Putnik Inn Belgrade

Hotel Putnik Inn Belgrade is a modern design, decorated according to world standards. It is located at the crossroads of business centers, only 15 kilometers from the Nikola Tesla International Airport, 6 km from the city center, 5 km from the bus and train station and about 7 km from the Belgrade Fair.

ALL ROOMS INCLUDE:

- LCD TV 43" with 140 free channels
- Mini bar
- Direct telephone line
- Free Wi Fi internet
- Air conditioning
- Hair dryer
- Safe
- Spa and swimming pool access
- Room service

<https://putnik.com/>



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# FOOD & BEVERAGE

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All participants will receive three hot meals:

- Breakfast
- Lunch
- Dinner

Meals will be provided for three buffets in the hotel.

Catering hours will be defined after sport schedule confirmation

Water will be provided to all participants during competition

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# MEDICAL SERVICES

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- Medical care will be available to all accredited persons
- A doctor as well as medical staff and an ambulance vehicle will be available during competition and training hours
- A doctor will be available on call 24/7 at accommodation

# COMPETITION MANAGEMENT



## GENERAL INFORMATION

There will be an info desk within the lobby of the Hotel . The Info desk will be open every day from 8.00 - 21.00

Training will take place according to the pre-established schedule that will be agreed with LOC in advance.

## OFFICIAL DRAW

Official draw will be held on 5th October at 14:00 CET. Live broadcasting will be provided on ISF TV platform.

<https://tv.isfsports.org/>

## VENUES & TRAINING

Four futsal courts with parquet floor will be used for the competitions and trainings. Ranko Žeravica will be the main hall of the event as all finals and ceremonies will be held there. All other halls are in the close distance from accommodation.

Hotel	Venue	Distance	Minutes
Hotel Jugoslavija	Ranko Žeravica hall	2,3km	5min
Hotel Jugoslavija	Šumice sport center	9,2km	15min
Hotel Jugoslavija	Rakovica sport center	11,6km	20min
Hotel Jugoslavija	Zavod sport hall	9,9km	18min

According to the sport program LOC keep the right to add or reduce the number of halls



# COMPETITION MANAGEMENT



## GENERAL RULES

The competition will be run according to current ISF and FIFA rules under the direction of the ISF Technical Commission for Futsal.

The detailed rules can be downloaded here: <https://www.isfsports.org/sports/futsal>

## EVENT DISCIPLINARY COMMITTEE

In accordance with the General Rules of Competition of the ISF, the Disciplinary Committee Commission will be composed of:

- the ISF Delegate
- the President of the technical futsal committee of the ISF
- the President of the LOC

The ISF Event Disciplinary Commission shall deal with all incidents and all violations of the ISF Statutes, Sport Policy, ISF Handbook, Rules, and any other ISF document linked to the ISF event and broadly with any misbehaviours not directly related to technical sport regulations during an ISF event.

## APPEAL JURY

The Appeal Jury shall deal with all protests of a technical sporting nature during the competition.

The Appeal Jury is composed of the Member of the ISF Technical Commission, one member of the Local Organising Committee, and the Head Field of Play Official.

## APPEALS

Appeals involving results or any matter not concerning discipline will be heard by the Appeal Jury.

The appeal must be lodged within 15 minutes of the incident and be submitted in English. The payment of amount 50€ must accompany the appeal and is to be paid to LOC in cash.

This payment will be refunded only if the appeal is upheld or at the discretion of the Appeal Jury. In the case of an unsuccessful appeal, the payment will be retained by the ISF.

# CULTURAL PROGRAMME

## ▶▶▶▶▶ CULTURAL DAY

The Cultural day will be done in the middle of competition **on October 13th in the morning hours**. There will be schedule visit of all participants to beautiful Belgrade Fortress. The visit will be followed by tourist guides for one hour.

More information will be published in the Event Handbook.



## ▶▶▶▶▶ NATIONS NIGHT

The Nations' Night promotes cultural exchanges between participating countries by offering each delegation the opportunity to have a stand where it can present itself in a spirit of fairness. Delegations are free to bring whatever material they need to showcase their culture on their stand.

The Nations Night is scheduled for **October 13th, 2023, in the Ranko Žeravica hall** in the evening. Participation on this event is mandatory for all countries and regions and delegation will have option to perform on the stage with a dance/song typical of their country.



# ACCREDITATION/REGISTRATION



Accreditation will take place in the hotels upon arrival on 7th and 8th of October. The ISF Accreditation Committee and representatives of the Local Organizing Committee will complete the accreditation procedure with each Head of Delegation. During accreditation, the Head of Delegation must be present. He/she can be accompanied by a coach or by an additional adult. No other member of the delegation shall be admitted to the accreditation room.

*Please note, that the accreditation process may be subject to change. Any relevant changes will be communicated to the registering delegation prior to the event.*

Prior to your arrival, the following **documents have to be uploaded to the ISF ERAS system or ISF Server, by Friday the 15th September:**

*(Further instructions will be provided directly to all registered delegations)*

- **Identification Form (ERAS):** (valid ID/passport): The passport (or ID card) bearing family name, first name, photograph, nationality and date of birth for each member of the delegation
- **Payment Overview (ISF Server):** Overview of the remaining balance to be paid in accordance to with the composition of your delegation. Sent directly to you with the Bulletin 2, you will have an excel document, which you must fill in with all requested information. Once complete, please upload to the ISF Server, following the instructions sent to you. *Please bring the proof of payment with you to facilitate this process.*
- **Insurance (ISF Server):** the document certifying that the entire delegation is covered by an insurance. At a minimum the insurance is to cover civil liability, material damage and medical costs.
- **School Certificate (ISF Server):** the ISF School Certificate form signed by the School Headmaster or the legitimate School Sport Entity/representative (downloadable from ERAS following the registration of all individuals).
- **Event Consent Form (ISF Server):** the use of image and anti-doping consent form of each competitor, signed by the competitor's parent or legal guardian if he/she is a minor (downloadable from ERAS after the end of registration)
- **Field of Play Official Certificate (ISF Server):** please bring the original/copy of the field of play official certificate to accreditation. A scan of the document will have to be uploaded on ERAS during registration phase 2.

**Please bring all participant passports to the Accreditation Centre. Accreditations cards will be handed to the Heads of Delegations at the end of the process, once all documents are in order for each participant.**

# COMMUNICATION

## EVENT PAGE

Results, photos, videos and event handbook will be communicated on the event page :

<https://events.isfsports.org/wsc-futsal-2023/>

## SOCIAL MEDIAS

Promotion of the event will be done on all ISF social networks that we kindly invite you to follow:

- Instagram (<https://www.instagram.com/isfsports/>)
- Twitter (<https://twitter.com/ISFsports>)
- Facebook (<https://www.facebook.com/isfsports>)
- LinkedIn (<https://www.linkedin.com/company/international-school-sport-federation/>)
- TikTok ([https://www.tiktok.com/@isf\\_sports](https://www.tiktok.com/@isf_sports))

Every content will be published with the following hashtag :

**#ISFWSCFutsalSerbia2023**

You can already start making the promotion of your delegation participation by using this hashtag.

## BROADCASTING

Matches will be broadcasting on the ISF TV platform : <https://tv.isfsports.org/>

Register and enjoy the live !

**Contact :** Clara Caria, Communication and Digital Manager, [clara.caria@isfsports.org](mailto:clara.caria@isfsports.org)

Should you have any questions, the communication team will be happy to help and answer you !



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# ABOUT ISF ACADEMY



Created in December 2022, the ISF Academy is the new educational center of the International School Sport Federation delivering online and onsite capacity-building activities for teachers, school sports representatives, coaches, officials, and students around the world. It aims to recognize and or to upgrade the knowledge and skills of any of these stakeholders involved or planning to be involved in national, continental, or international sports, educational networks, institutions, events, or organisation.

The mission of this body is to design and deliver short-, mid-, and long-term quality education and capacity-building activities for students, physical education teachers, national school sport representatives, coaches and officials around the world. These educational programmes will be held online on the ISF Academy platform prior to the events and particularly during the organisation of ISF events on-site, after the competition hours.

Therefore, before and during this international ISF event, heads of delegation, coaches, referees, international school athletes, and local school students will have the opportunity to take part in various interactive educational activities on different topics.





# ISF ACADEMY



You will find below a non-exhaustive list of themes that will be proposed to young athletes during this event:

- **Safeguarding children in sport**
- **Anti-Doping prevention in Sport**

Please note that [these activities are compulsory](#) to attend during event particularly for the school athletes. The educational activities will take place on the 11, 12 & 13 May.

By participating to this educational, programme, the participants will receive an official certificate of participation from the ISF Academy.



# FINANCE

## PARTICIPATION FEES

In accordance with the rules laid down by ISF, the payment to be made to the organisers of the event will follow the rates indicated in the table below. All rates are per night.

Head of Delegation	Single occupancy	60€
Coach	Double occupancy	60€
Coach	Single occupancy	120€
Athlete	2-4 bedded rooms	60€
Additional adult	Double occupancy	60€
Additional adult	Single occupancy	120€
Other Team official	Double occupancy	60€
Other Team official	Single occupancy	120€
Field of Play official	Double occupancy	60€
Field of Play official	Single occupancy	120€

The participation fee covers full board accommodation for the duration of the event plus competition, cultural programme activities and all local transport from the arrival to the official port of entry to the departure of the team.

### ISF LEVY

An additional ISF levy per delegation member must be paid together with the balance of the participation fee.

- 40€ for ISF members

### GALA DINNER

A charity gala dinner is organised during the event. All Heads of Delegation are expected to take part in the dinner. **The gala dinner fee is 50€/person**, to be paid together with the final balance. The dress code is formal. More information on the Gala Dinner will be given to the heads of the delegation at arrival. Participation to the gala dinner will be declared over the registration process Phase 2.

# FINANCE

## FINAL BALANCE

The final balance payment is the participation fee minus the deposit that has already been paid. The table below shows an overview of the minimum participation fee per participant.

**The calculation below is an example. Please adjust the number of nights depending on your arrival and departure dates for the event. Arrival 22nd | Departure 31st = 9 nights**

No. Nights	*	Participation fee	+	ISF levy	=	TOTAL (minimum)
9		60€		40€		580€

Payment by bank transfer is authorized. Cash will also be accepted upon arrival. The entire sum (minus the deposit) can be paid into the following account:

### Serbian School Sport Federation Bank Details

#### BANK

SWIFT - BIC: ERBKRSBGXXX  
Name: EUROBANK AD  
Street: VUKA KARADZICA 10  
City, Country: BEOGRAD, SRBIJA

#### BENEFICIARY

IBAN/Account N°: RS35150007010013662577  
Name: SAVEZ ZA SKOLSKI SPORT SRBIJE  
Street: BULEVAR MIJAILA PUPINA 2  
City, Country: BEOGRAD, REPUBLIC OF SERBIA

Reference: WSC Futsal 2023 – Deposit – [Name of the country]

Should you require an invoice for this final payment, please direct your request directly to the LOC at: [skolskisport@mos.gov.rs](mailto:skolskisport@mos.gov.rs)



# FINANCE X ISF ACADEMY

## FINANCIAL CONDITIONS

### ISF HEAD OF DELEGATIONS, COACHES & REFEREES ONLINE WEBINAR

- Head of Delegation (HoD): **300€**
- Deputy Head of Delegation (if any): **150€**
- Assistant to the Head of Delegation (if any): **150€**
- Coaches: **150€**
- Other representatives: **150€**

#### Important:

The ISF member federations (or other organisation if they are not ISF members) participating in the event will be responsible for covering the costs of the online course for the representatives of their delegation for the categories above. The participating organisation (ISF member or non-member) will receive in the general payment overview for their participation in ISF events, the costs related to the courses for the Head of Delegation and Coaches participating in the event.

Eg. A delegation is registering the following stakeholders:

1 HoD + 2 Coaches + 1 Medical Staff

<b>Head of Delegation</b>  300€	+	<b>Coaches x2</b>  150€ x 2 = 300€	+	<b>Other Representative (eg. Medical Staff)</b>  150€	=	<b>TOTAL</b>  700€
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#### Contact:

Romain Fermon ISF Senior Manager, Responsible for the ISF Academy

Email: [romain.fermon@isfsports.org](mailto:romain.fermon@isfsports.org)

Tel: +32 472 58 31 97

**Name of the Bank: BNP PARIBAS FORTIS**  
**Address of the bank: Rond-point Robert Schuman 10, 1040 Bruxelles, Belgium**  
**BIC/Swift Code: GEBABEBB**  
**IBAN: BE 03 0015 2130 7984**  
**Payee/holder: International School Sport Federation,**  
**168 Avenue de Tervueren, 1050 Brussels, Belgium**

Reference: ISF WSC Futsal 2023 – Academy– [Name of the Country]



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